



# **Balfour Project**

Scottish Charitable Incorporated Organisation (SCIO)  
Registered charity number: SC047090

## **Trustees' Annual Report & Financial Statements**

1<sup>st</sup> February 2019 – 31<sup>st</sup> January 2020

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# Trustees' Annual Report

## Registration and Contact Information

**Charity name:** Balfour Project; Scottish Charity Number: SC047090

**Address:** 30 South Oswald Road Edinburgh Postcode: EH9 2HG

**Telephone number:** 01316672555

**Email address:** [admin@balfourproject.org](mailto:admin@balfourproject.org)

**Website:** <https://www.balfourproject.org>

**Facebook** - Balfour Project

**Twitter** - Balfour Project. #Balfour Revisited

**Instagram** – Thebalfourproject

## Origins and Objectives

The Balfour Project became a Scottish Charitable Incorporated Organisation, Charity No. SC047090 on 12<sup>th</sup> January 2017. Its objectives are 'the advancement of education' and 'the advancement of human rights, conflict resolution or reconciliation', by 'a process of education, to advance public understanding of Britain's role in the Middle East in the 20<sup>th</sup> Century, and thereby to seek to advance reconciliation in Israel and Palestine'.

## Governance

The Balfour Project is governed by its Constitution, which was adopted on 12<sup>th</sup> January 2017 and revised on 31<sup>st</sup> January 2018. The organisation was granted charitable status by OSCR and became a SCIO on 12<sup>th</sup> January 2017. The Board of Trustees is committed to leading the Balfour Project Charity with transparency and accountability. The Trustees have adopted a code of conduct to assist them in this endeavour. They have drawn up a risk register, to be reviewed at each board meeting. They are in the process of putting a transparent comments procedure on the Charity's website; and creating a Register of Trustees' Interests.

Among the charity's major stakeholders are the Advisory Forum Members (prior to June 2019, known as the Steering Group), patrons and significant donors. Advisory Forum Members are the source of ideas and support the delivery of projects. They are briefed regularly about board decisions, with opportunities to comment and question Trustees. An Executive Committee made up of Trustees and Advisory Forum Members (see below) provides regular proposals to the Board. Balfour Project patrons and significant donors are informed of the content and the outcome of Balfour Project organised events, statements and press articles.

The Board has appointed a finance sub-committee. Rules and guidance for financial transactions are set out in the Balfour Project Financial Control Policy and the Expenses Policy, which the Board reviews regularly. To help the Treasurer, two other Trustees (plus the Chair) have access at will to the records of all the Charity's financial activity and are encouraged by the Treasurer to query any entries which are not self-explanatory.

The Executive Committee currently comprises two Trustees and two Advisory Forum members, usually joined by the Chair of Trustees and with the Programmes Coordinator in attendance. The

Committee oversees the day-to-day work of the Project, informs and consults the Advisory Forum, and advises the Trustees on policy matters and prior to any important decision making.

## **Trustee Recruitment and Appointment**

Under the constitution there must be a minimum of three and not more than twelve Trustees. The Board may at any time appoint any person to be a Charity Trustee by way of a resolution passed by majority vote at a Board Meeting. Hitherto the Trustees have been drawn from the Advisory Forum/Steering Group.

## **Trustees**

Sir Vincent Fean (Chair)  
The Very Rev'd Nicholas Frayling  
Dr Imad Karam  
John McHugo  
Peter J Riddell  
Dr Peter Shambrook  
Magan Singodia (Secretary)  
Dr Monica Spooner  
Professor Roger Spooner  
Alison Waugh (Treasurer)  
Andrew Whitley

All Trustees subscribe to the Balfour Project Code of Conduct.

## **Other Appointments**

### **Matan Rosenstrauch**

The Board has seen the importance of engaging with the British Jewish community. Since the spring of 2019 Matan Rosenstrauch was appointed as a consultant, inter alia, to reach out to Jewish groups. He continues to contribute to the work of the Project, especially helping Trustee John McHugo with the Balfour Project Peace Advocacy Fellowships.

### **Diana Safieh**

Since 1 March 2020 Diana Safieh has been contracted as Programmes Co-ordinator, working two days a week. She has taken over much of the charity's administration, including databases, event organisation, communication with our supporters and website management. She is also responsible for our social media and fund-raising.

## **Fund-Raising Strategies**

The charity seeks to diversify its income streams, and has tasked the Programmes Coordinator with the necessary groundwork. The aim is to retain the support of current donors, while increasing donations from individuals attending public Balfour Project events, from trusts, and from online giving via the Project website. The charity does not seek or accept UK Government funding. Hence the development of strategies for multi-year funding (ideally for three years, renewable). Funding will be sought from philanthropic organisations, trusts or individuals. We hope to avoid over dependency on any one source of income.

## Risk Register

The risk register is reviewed at each Board meeting, and is monitored by Trustee Andrew Whitley. The Trustees have developed a policy on racism, with a complaints mechanism.

## Setting Organisational Goals

An 'Away Day' for Trustees' and members of the (then) Steering Group was organised on 5<sup>th</sup> June 2019. Discussions helped to clarify the following:

**Vision:** *With British support, an end to the Israeli-Palestinian conflict based on justice and equal rights.*

**Mission Statement:** *Acknowledging Britain's continuing historical responsibilities, through popular education and advocacy to persuade the British Government to recognise the state of Palestine alongside the state of Israel and uphold equal rights.*

### Mission Goals:

- *To persuade the British Government to acknowledge its historical role.*
- *To work with politicians of all parties to agree to recognise Palestine as a sovereign, viable independent state alongside Israel – based on equal rights and international law.*
- *To maximise the use of the experience of Project members to raise awareness of the relevant British history at universities and schools.*
- *To mobilise coalitions of support within Jewish, Christian and Muslim communities in the U.K.*

### Organisational goals

- *To refine the structure of the Project, to be validated in the governing documents, and to streamline internal communications.*
- *To bring in younger participants to the Project.*
- *To upgrade the website and social media outreach.*
- *To seek to contract staff and to attract the necessary funding to do so.*

### Sub – goals

- *To establish an agreed set of policies, including a Risk Register.*
- *To adopt a policy on racism and discrimination with clear controls and a disciplinary process for breaches.*

## Activities in the Year under Review

The Charity's activities continue to focus on public education and awareness-raising among British decision-makers and civil society.

### Progress on Education

#### Balfour Project Peace Advocacy Fellowship 2019/20 Pilot

The primary aim of the charity is educational. Universities play a key role. Trustee John McHugo, with the help of Matan Rosenstrauch, launched an initiative in September 2019 to introduce the Balfour Project's message on campus. The pilot for Peace Advocacy Fellowships has four talented Fellows selected for this year. Their induction training is complete. Despite the negative impact of the coronavirus, each Fellow is working on a specific project related to the Project's mission. In view of the success of the pilot, it is intended – subject to funding being available – to develop and expand the Fellowship programme in the 2020/21 academic year. For more detail, please see <https://balfourproject.org/fellowship/>.

On 28 April 2020 Foreign Office Political Director Sir Jeremy Greenstock talked with the Balfour Project Peace Advocacy Fellows about British policy on Palestine/Israel, and answered questions about British Government recognition of Palestine, which he supports, and Israeli illegal annexation plans. Sir Jeremy spoke from personal experience of U.K. policy and diplomacy from the 1970s until today. The transcript of his talk is on the Balfour Project website. <https://balfourproject.org/jeremy-greenstock/>

#### Michael Davies

**Michael Davies, the creator of [Parallel Histories](#),** has addressed two Advisory Forum meetings to discuss how the Balfour Project can be more effective in reaching out to educational institutions. He has experience of teaching Middle East history and he suggested that it is better to approach the Israel/Palestine situation from the middle ground. He observed that there are currently no schools teaching about the British Mandate.

**Middle East Studies:** The only examination board teaching this subject at GCSE level is EdExcel. Usage of websites on the Middle East is mostly from overseas, particularly the USA and France, where the study of Israel/Palestine is compulsory. The Balfour Project website is well used, with over 30,000 visitors per year. The website is being “refreshed”. More use will also be made of Facebook.

### Events in Scotland

On 14 March 2019, 300 people at Glasgow University heard former British and Israeli diplomats and distinguished journalists speak on ‘The news from Gaza: dispelling myths and telling the truth’.

On 17 March 2019 at Edinburgh University 400 people heard politicians, former diplomats and others speak on ‘Tragedy in Gaza – Britain's legacy, Scotland's role’, looking at some of the history of Britain in Palestine, the current situation in Gaza and what Scotland and Britain should be doing now.



Glasgow Conference, 14<sup>th</sup> March, 2019 at Sir Charles Wilson Building, Glasgow University

The Edinburgh conference concluded with a 'Scottish Call to Action' from the Balfour Project. The Call was read by poet Christine De Luca.

Highlights from the two events and the Scottish Call for Action can be seen in this [Booklet](#).



Edinburgh Conference, 17<sup>th</sup> March, 2019 at Gordon Aikman Lecture Theatre University of Edinburgh

## Other Forms of Public Advocacy

**The Balfour Centenary Declaration**, which was launched in Parliament on the eve of the Centenary of the Balfour Declaration in 2017, has since garnered over 140 signatures by British people of standing – Parliamentarians, bishops, doctors, judges, authors and others. Efforts to influence Parliament have continued.

**The Balfour Project** and the European Council for Foreign Relations organised a workshop on 27<sup>th</sup> June 2019, attended by over 50 invitees – politicians, academics, diplomats and NGO representatives – on the implications of British Government recognition of the State of Palestine. Authoritative legal speakers explained why Palestine meets the legal criteria for recognition and is recognised as a state by over 130 UN member states. Among the speakers was Ilan Baruch, Israeli former Ambassador to South Africa and now Chair of the Israeli Policy Working Group.

Pursuing its aim of raising public awareness, the Balfour Project drafted a letter signed by several Parliamentarians and published in The Times on 20<sup>th</sup> January, 2020 entitled ‘The time is right to recognise Palestine’.

The Balfour Project acts as the secretariat for an informal Cross-Party Parliamentary Group on Palestine/Israel. The Group focuses on advancing equal rights for all living between the Mediterranean Sea and the Jordan River. The Group aims to continue these monthly meetings by Zoom.

### Scottish Parliament endorses Balfour Project Call to Action Sept 3rd 2019

Claudia Beamish MSP (Labour) introduced a members’ business debate on motion S5M-16637, **“Towards an independent Palestinian state: a Scottish proposal”** calling for action leading to an independent Palestinian state and acknowledging Britain’s historical responsibilities in what was to become Israel and Palestine. Claudia argued that British engagement is needed now to help secure a better future for both peoples. Scotland could act as the conscience of the UK, working for true equality through policies based on universal values and those international laws which Britain drafted, signed and ratified after World War II. She highlighted the work of the Balfour Project in raising British public awareness of the history of Britain’s involvement in shaping the Middle East. She commended the six measures in the Balfour Project Call to Action:

- an end to the closure of Gaza, imprisoning 2 million people
- freedom of worship for all – Jews, Christians and Muslims – in Jerusalem
- respect for the rule of law. Israeli settlements are illegal.
- accountability: consequences for criminal acts, whoever commits them
- British Government recognition of Palestine now alongside Israel and
- commitment to defend the rights of both peoples, including the right to free and legitimate movement of goods and people between Gaza and the West Bank.

Sandra White (SNP), John Finnie (Green) and Alex Cole-Hamilton (Lib Dem) each spoke in support. Alex Cole-Hamilton recalled the McMahon – Hussein correspondence of 1915, when Britain promised to the Sharif of Mecca support for an Arab state – including Palestine – in return for an Arab uprising against the Turks. The uprising happened.

Scottish Government Cabinet Secretary for External Affairs Fiona Hyslop endorsed the six measures, revealing that she wrote to the British Government last year encouraging it to recognise the state of

Palestine, and adding “but as we know, it has not yet done so”.

In the view of the Scottish Government:

“Accepting Palestine as a state in its own right alongside Israel should be the starting point of negotiations”.

The Minister commended the work of the Balfour Project “to educate us all about the underlying causes of the Israel-Palestine conflict”.

## Current and Planned Activities

The Corona virus pandemic has led the charity to go on-line to deliver its educational message. On 2<sup>nd</sup> April the Chair of Trustees gave a talk entitled “Palestine/Israel: Britain’s role, then and now” to an on-line audience of 330. Further Balfour Project talks are scheduled on 7<sup>th</sup> May and 4<sup>th</sup> and 30<sup>th</sup> June.

On 27<sup>th</sup> October 2020 the Charity will hold an online one – day conference on Jerusalem, using Zoom. There will be five sessions: Modern History; International Law and Human Rights; Religion and the Holy Places; Jerusalem Today, and the prospects for UK policy.

**Balfour Project** Use the ticket link to register in advance to reserve your spot  
[www.tinyurl.com/sirvincent](http://www.tinyurl.com/sirvincent)

**Balfour Project** Use the ticket link to register to reserve your FREE spot  
[www.tinyurl.com/britaininpalestine](http://www.tinyurl.com/britaininpalestine)

**Palestine/Israel**  
- Britain's Role, Then & Now -

**Thursday 2 April**  
at  
3pm UK - 10am ET - 6pm Jerusalem

Please join us for this  
**FREE Online Talk**  
followed by a Q&A with

**Sir Vincent Fear**  
Chair, Balfour Project & Former British Consul-General, Jerusalem

**Britain in Palestine: 1917-1948**  
Screening of Short Film followed by a Q&A  
**Thursday 7th May**  
3pm UK / 6pm Jerusalem

**Dr Mary Embleton**  
studied History at Cambridge and did her D.Phil at Oxford on British rule in Egypt. She now focusses on the British Mandate in Palestine, and wrote the Companion Guide to the film, 'Britain in Palestine, 1917-1948'

**Dr Peter Shambrack**  
is a British historian of the French and British Mandates; author French Imperialism in Syria 1927-36, and Historical Consultant to the Balfour Project.

Balfour Project is a Scottish Registered Charity (SC 047090)  
To donate, please visit [balfourproject.org](http://balfourproject.org)

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## The Balfour Project website

The website is being refreshed with the help of a specialist contractor. The website [www.balfourproject.org](http://www.balfourproject.org) remains fundamental to the Balfour Project’s educational work, with a vast quantity of historical information which is read worldwide. Over 30,000 people make use of the website a year. Articles on the site come very high in Google searches for many of the topics it

covers – first or second after Wikipedia. Over 2,000 people receive Balfour Project material, including newsletters.

While the website continues to provide valued academic content on Britain’s historical and current responsibilities for Palestine, it also serves to help fulfil the Project’s role in advocating equal rights for all in Israel and Palestine.

## Patrons

Rt Hon Tom Brake  
Richard Burden  
Rt Revd Christopher Chessun, Anglican Bishop of Southwark  
Rt Revd Declan Lang, Roman Catholic Bishop of Clifton  
Very Revd Dr Andrew McLellan CBE, Church of Scotland  
Baroness Morris of Bolton  
Rt Revd John Pritchard, former Anglican Bishop of Oxford  
Rt Hon Sir Nicholas Soames  
Dr Philippa Whitford MP

The Trustees are most grateful to the Patrons of the Balfour Project for their staunch support and wise counsel. Since the last report Rt Revd John Pritchard and Rt Hon Sir Nicholas Soames have become Patrons of the Balfour Project.

## The Future

It is evident that the two parties to this conflict are unable to resolve it, left to themselves. The Trustees believe that raising awareness of Britain’s role in shaping the lives of the two peoples living between the Mediterranean Sea and the Jordan River has intrinsic value for British people, increasing their knowledge of a shared past. Such education efforts can contribute to positive change – initially informing attitudes and policy considerations in the United Kingdom, and then on the ground in the region. Our charitable objects reflect this vision. We believe that British civil society and our Government can generate positive change and advance sustainable reconciliation in Israel and Palestine on the basis of justice, security and equal rights for both peoples. This outcome is strongly in the interest of the people of the United Kingdom, which remains the focus of our activities.

Sir Vincent Fean  
10 June 2020



**Charity name**                      **Balfour Project**                      **Scottish Charity Number: SC047090**  
**Address:** 30 South Oswald Road Edinburgh   **Postcode:** EH9 2HG                      **Telephone number:** 01316672555  
**Email address:** [admin@balfourproject.org](mailto:admin@balfourproject.org)   **Website:** <https://www.balfourproject.org>   **Facebook** - Balfour Project,  
**Twitter** - Balfour Project. #Balfour Revisited   **Instagram** – Thebalfourproject

## Financial Review

Total income for the financial year was £39,165 (2019: £40,314). The Balfour Project's main sources of funding were donations from the public (£16,253; 2019: £16,958) and grants from organisations (£21,800; 2019: £22,500). A further £930 was raised from events and the sale of books (£162).

Total expenditure for the year was £21,357 (2019: £9,580). The main expenditure was on running events (£9,459; 2019: £7,855). Other expenditures were made on consultancy payments (£6,000), printing and publications (£1,444; 2019: £1,061), an Away Day for the board and advisory forum (£1,109), reimbursement of trustee expenses (£1,279; 2019: £720), Fellows recruitment (£325) and other overheads (£1,742; 2019: £522). The opening balance of funds was £41,481. The closing balance on 31 January 2020 was £59,289.

### Statement of the Charity's policy on reserves

The Balfour Project Policy on Reserves states that sufficient funds must be reserved for any financial commitments that have been entered into or that are anticipated in the following 12 months. For the financial year ended 31 January 2020, the Balfour Project has had no financial commitment to office costs or salaries, but has been committed to a Consultancy fee of £6,000 over the year. There are various on-going costs including hosting the Balfour Project film and maintaining the website domains. In the financial year 2020-2021, funds will be designated for: Consultancy: £7,800; a Development Officer(contractual): £15,000; Peace Fellowship: £3,000; a new website: £2,500 and a large event in London planned at a cost of around £7,500, that may be postponed to 2021-22. These necessitate keeping in reserve a sum of around £37,000 to meet these commitments.

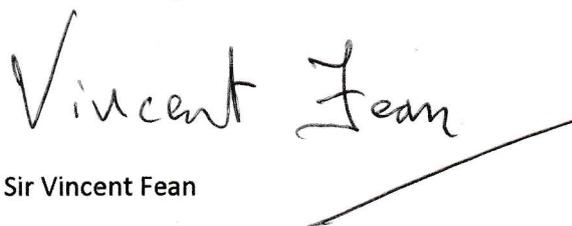
### Donated facilities and services

Like many charities, the Balfour Project relies heavily on donated facilities and services. The Trustees express their deep thanks to all those – too numerous to mention by name – who have made generous donations in kind. Key donated facilities and services received by the Balfour Project during the year included:

Space and facilities for meetings  
Website maintenance  
Website content  
Writing and editing publications  
Secretarial work  
Public speaking on behalf of the project  
Event organisation  
Presentation and Examination of the Charity's accounts

It is not practicable for the Charity to place a financial value on these donations.

Signed on behalf of the Charity Trustees:



Print name: Sir Vincent Fean

Designation: Chair

Date: 10 June 2020

Independent examiner's report on the accounts <span style="float: right;">v2</span>						
<b>Report to the trustees/members of</b>		Charity name Balfour Project				
<b>Registered charity number</b>		SC047090				
<b>On the accounts of the charity for the period</b>			<b>Period start date</b>			
Day	Month	Year	<b>to</b>	Day	Month	Year
01	02	2019		31	01	2020
<b>Set out on pages</b>		1-2				(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*M. Whitehead*

**Date:**

09 June 2020

**Name:**

Michael John Whitehead, BSc, MA, MSc, MBCS

**Relevant professional qualification(s) or body (if any):**

**Address:**

9 Broad Street,  
Tayport,  
Fife  
DD6 9AH

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose**

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	02	2019		31	01	2020

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	16,253	20	-	-	16,273	16,958
Legacies					-	
Grants	16,500	5,300			21,800	22,500
Receipts from fundraising activities	-	-			-	
Gross trading receipts	162	-	-		162	322
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	930				930	534
					-	
<b>A1 Sub total</b>	<b>33,845</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>39,165</b>	<b>40,314</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,845</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>39,165</b>	<b>40,314</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	16,037	5,320			21,357	9,580
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	-	-			-	
Preparation of annual accounts	-	-			-	
Legal costs	-	-			-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>16,037</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>21,357</b>	<b>9,580</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>16,037</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>21,357</b>	<b>9,580</b>
<b>Net receipts / (payments)</b>	<b>17,808</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,808</b>	<b>30,734</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>17,808</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,808</b>	<b>30,734</b>

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	41,481				41,481	10,747
	Surplus / (deficit) shown on receipts and payments account	17,808				17,808	30,734
						-	
	Cash and bank balances at end of year	59,289	-	-	-	59,289	41,481

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		<b>Total</b>	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
	Books held for sale			365	-
		<b>Total</b>	-	365	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
	Outstanding book invoices		303	-
		<b>Total</b>	303	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		<b>Total</b>	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Alison Waugh</i>	ALISON WAUGH	10/06/20

**Section C Notes to the Accounts**

**A Basis of accounting**

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Charity has income below £250,000 and as such is eligible to prepare its accounts on a Receipts and Payments Basis. The governing document does not require the Charity to prepare fully accrued accounts and neither does it require an audit.

**C1 Nature and purpose of funds**

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the Charity. The Trustees maintain a single unrestricted fund for the day-to-day running of the organisation. Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
Towards Scottish events		1	5,000
Towards Scottish Events		1	300
Furtherance of Charitable aims		1	15,000
Furtherance of Charitable aims		1	1,500
		<b>Total</b>	<b>21,800</b>

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	<b>X</b>
--	----------

**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
---	--

**C4b Trustee expenses - details**

	Number of trustees	£
Travel to meetings	5	1,279

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

Trustee expenses are limited reimbursements of travel expenses incurred in the course of work on behalf of the charity. During the year, expenses were paid to five Trustees. No Trustee received any other remuneration for their time, services or for any other purpose.

No Governance costs were incurred as all applicable services, including the preparation of the annual report and independent examination of the accounts, were provided free of charge by the Trustees and others.

**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donation	10,000				10,000	10,000
"	5,000				5,000	
"						6,000
Mydonate Golden Giving	1,128				1,128	180
					-	534
Other donations	125	20			145	244
					-	
<b>Total</b>	<b>16,253</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>16,273</b>	<b>16,958</b>
	-	-	-	-	-	-

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Grant		5,000	5,000	
"		300	300	
"	1,500		1,500	2,500
"				20,000
"	15,000		15,000	
<b>Total</b>	<b>16,500</b>	<b>5,300</b>	<b>21,800</b>	<b>22,500</b>
	-	-	-	-

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Collections at events or eventbrite	930				930	534
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>930</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>930</b>	<b>534</b>

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Events	4,139	5,320			9,459	7,278
Trustee expenses	1,279				1,279	720
Fee for consultant building relationships	6,000				6,000	-
Awayday costs	1,109				1,109	-
Fellowship (recruitment advert)	325				325	-
Publication - flyers, booklets	1,444				1,444	1,060
Other expenses	1,741				1,741	522
					-	
					-	
					-	
<b>Total</b>	<b>16,037</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>21,357</b>	<b>9,580</b>

## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below  General	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	16,253				16,253	16,958
Legacies					-	
Grants	16,500				16,500	17,500
Receipts from fundraising activities					-	
Gross trading receipts	162				162	322
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	930				930	534
<b>Sub total</b>	<b>33,845</b>	-	-	-	<b>33,845</b>	<b>35,314</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	<b>33,845</b>	-	-	-	<b>33,845</b>	<b>35,314</b>
<b>Payments</b>						
Expenses for fundraising activities	-				-	
Gross trading payments	-				-	
Investment management costs	-				-	
Payments relating directly to charitable activities	16,037				16,037	4,580
Grants and donations	-				-	
Governance costs:	-				-	
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
<b>Sub total</b>	<b>16,037</b>	-	-	-	<b>16,037</b>	<b>4,580</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	<b>16,037</b>	-	-	-	<b>16,037</b>	<b>4,580</b>
<b>Net receipts / (payments)</b>	<b>17,808</b>	-	-	-	<b>17,808</b>	<b>30,734</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>17,808</b>	-	-	-	<b>17,808</b>	<b>30,734</b>

### Income

**Donations** from individuals are recognised at the date of receipt. Gift Aid is claimed wherever possible and is also recorded in this account upon receipt. Claims for this financial year have yet to be processed. During the year, the Charity received £1,128 in donations via the MyDonate and Golden Giving websites (2019: £180 via MyDonate) and further donations of £15,145 (2019: £16,778) being paid directly.

**Grants** comprise income received from organisations in support of the Charity's work. During the year the Charity received donations from four grantees, totalling £21,800.

**Events** - Income raised at events derived from donations made on Eventbrite and from collections at the events, totalling £930 (2019: £534).

**Trading** - A small amount of trading revenue has been raised through the sale of books, totalling £162 (2019: £1061).

**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Restricted					
<b>Receipts</b>						
Donations	20				20	
Legacies					-	
Grants	5,300				5,300	5,000
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,320</b>	<b>5,000</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,320</b>	<b>5,000</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	5,320				5,320	5,000
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,320</b>	<b>5,000</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,320</b>	<b>5,000</b>
<b>Net receipts / (payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Nature and purpose of funds****Restricted Funds**

Two grants of £5,000 and £300 were restricted to support the Charity's Gaza events that took place in Scotland. A £20 donation was also specifically for this purpose.

**Assets****Assets - Non-cash assets**

All non-cash assets are held for the purposes of supporting the Charity's educational and advocacy activities. The cost of these assets to the Charity has been kept to a minimum thanks to the donation of time and resources by the trustees and other volunteers. Pull-up stands and display boards, owned by the Charity have no monetary value. Assets are regularly used in the course of the Charities activities. The Trustees do not anticipate there being any monetary gain from their use.

**Other assets - Books**

Publishers and authors provided a number of books for sale at the Scottish events; in some cases these were gifted; others were provided at a discount, on a sale or return basis or non-returnable. Invoices paid so far: £55. Sales as at 31 Jan 2020 were £162. Value of books remaining for sale: £365.

Liabilities - Outstanding invoices for books: £303